



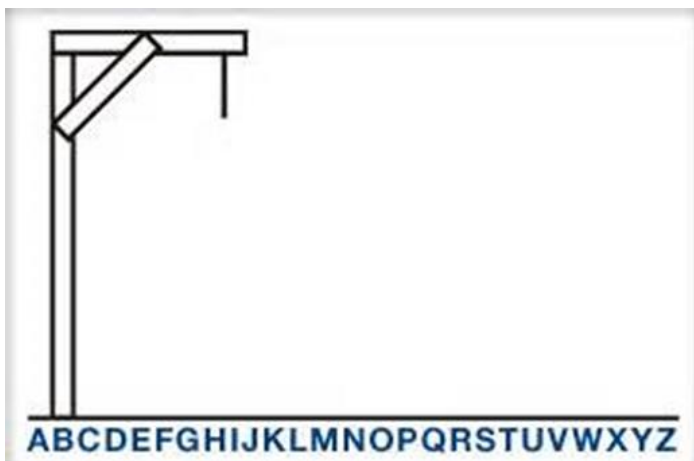
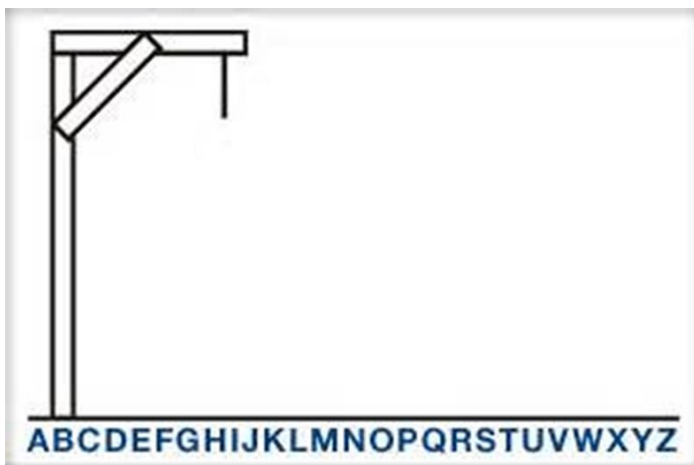
Where can you find a job? Where are they advertised?

Discuss the advantages and disadvantages of each of the options you listed above.



Name three things do you need to do/think about/sort out/update when applying for a new job?

In teams play hangman to work out each one then discuss why they are important.





Answers:

Where can you find a job?

- Online job boards such as GatwickDiamondJobs.com
- Newspapers
- Word of mouth
- Cold calling or visiting places you want to work
- Looking at company websites
- Asking people in your family or friends circles.
- Through the careers adviser in your school / college

What things do you need to do/think about/sort out/update when applying for a new job?

- Curriculum Vitae
- Cover Letter
- Researching the company
- Interview outfit
- References